

MINUTES - September 26, 2022 - TRCS Board of Directors Meeting

Mission Statement: We will support each student's continuing discovery and development of self and community by providing a learning environment that is relevant, active and project oriented. All aspects of the student's experience at Two Rivers Community School will enhance their natural learning power.

Members Present: Melissa Thomas, Casey Wells, Dawn Shumate, Carole Greene, Amy Gardner (PTO), Helen Phillips

Non-Voting Members Present: Natalie Oransky (Director), Clint Byers

Members Not Present: Twila Wingrove, April Flanders, Tara Stollenmiaeer, Connie Root

CALL TO ORDER

- Meeting called to order by Melissa at 5:41pm
- Quorum established with 5 voting members at the call to order
- Mission statement read aloud by Melissa Thomas

ACTION: Casey Wells moves to approve the agenda for Sep 26 meeting (seconded by Dawn Shumate) - MOTION CARRIED 5-0

ACTION: Casey Wells moves to approve the minutes for Aug 22 meeting (seconded by Melissa Thomas) - MOTION CARRIED 5-0

- Conflicts of Interest - none brought forward
- Guests -
- Public Comment -

Governance Process, Board Leadership, Ends, and Executive Limitation Review

- Clint Byers reads aloud BDL-4 Policy Title: Delegation to the Principal(s)

ACTION: Melissa Thomas moves to reaffirm BDL-4 Policy Title: Delegation to the Principal(s) (seconded by Casey Wells) - MOTION CARRIED 5-0

COMMITTEE REPORTS

- Marketing/Fundraising
 - See handout from April Flanders
 - Natalie - school survey - what makes TWO rivers standout?
 - Melissa - fundraising letter draft - September
 - October - advertising for the Spring Lottery
 - Facebook Fundraiser - Giving Tuesday - November
- Policy
 - Twila has received the new packet and committee will meet on Friday, October 7th

- Start with technology section first
- HR
 - Natalie still needs an afterschool staff member
 - Makayla posting job listings at Appstate
- PTO
 - Committees have been established
 - Starting the planning for peace feast and other events
 - Have had eager and willing parents volunteering for tasks

EXECUTIVE REPORTS

• Director

- Budget Report - Current Enrollment - Discussion about count for 1st 20 days of school
 - Average daily membership was disappointing for various reasons- 161 out of 165 enrolled students
 - Lost some students, some newly enrolled students did not count and some absence issues
 - Funding is down as a result by \$40,000?
 - 4 students less than out budget - full school capacity is 210 students with the 180-185 range being ideal for what programs Two Rivers wants to offer
- Testing results 2022/22
 - Most of state results were down compared with Two Rivers scoring above the state average in most cases
 - See handout 2021-22 EOG and School Report Card Summary
 - Discussion...
 - Continue using this data for student recruitment
- Tech person started and Natalie has found his time/delegating him tasks to be extremely helpful

CURRENT BUSINESS

- Vice Chair Election - Carole Green nominates

ACTION: Melissa Thomas moves to nominate Carole Greene for Board Vice Chair (seconded by Casey Wells) - MOTION CARRIED 6-0

- Strategic Planning Discussion - need a committee to work on projects - email
 - First step - better initial impression - Need to formulate strategies for our beautifying "curb appeal" as a school
 - Need clearly stated goals/priorities/action steps
- Consider OnFire Non-profit Consulting - Melissa Le Roy (www.onfirenonprofit.com)
 - Jessica Janc referral
 - Potential fundraising consultant

STAFF REPRESENTATIVE REPORTS

- Clint Byers
 - Still looking for a 2nd staff representative
 - 5th-8th starting math enrichment
 - Staff continuing PD with Restorative Justice - nice to see a cultural shift within the community happening from deploying this training - students displaying personal responsibility

NEWSLETTER SUBMISSION

- Responsible Party - Melissa will do write up
- Working on school policy updates
- Working to increase our involvement with chamber events
- Student spotlight during meetings? - example - winners of a poetry contest, extra curricular interests, Buffalo Cove experience
 - Teachers/Staff will reach out to students and their parents about participating
- Strategic planning committee mention...

ADJOURN

- Melissa moved to adjourn the meeting; seconded by Carole Greene – PASSED by unanimous consent
 - September 26th 2022 TRCS Board of Directors meeting adjourned at 7:00pm

Meeting moved to Executive Session.